

**Team Lead – Shared  
Good Will-Hinckley  
Hinckley, ME**

**Good Will-Hinckley** is seeking a Team Lead for their Roundel Residential Program, to be based on their beautiful campus in Hinckley, Maine serving boys and girls ages 12 to 21. The Team Leader is primarily responsible for the health, safety, and welfare of the youth. The Team Leader provides daily, direct care in the ongoing implementation of the Master Service Plan and personal supervision of youth in the program and at Glenn Stratton Learning Center. The Team Leader also provides oversight of all shift staff in the direct care as well as the implementation of the treatment plan and personal supervision of residents and students on their shift. This position is Monday – Friday 6:30am – 2:30pm.

**Minimum Qualifications:**

- Qualified applicants must be at least 18 and have a High School Diploma or GED
- Two years supervisor experience
- One year of childcare experience in a residential treatment facility for adolescents.
- General computer skills/knowledge
- CRMA certified or willing to become CRMA certified.
- Satisfactory reference and background checks. Must have a valid driver's license.

**Benefits of the Job:**

- Generous PTO and paid holiday schedule
- Medical, Dental, LTD and Life
- Maine State Retirement and 401k

**Responsibilities of the Team Lead:**

- Train/teach social and independent living skills and manage behavior through Collaborative Problem Solving: Think Kids put in place by GWH.
- Observe and/or monitor youth to insure their health and safety.
- Teach, train, and monitor social, independent living and life skills development.
- Complete/collect any incident reports by the end of shift or by 9:00 a.m. the next working day to include Mainecare documentation, EIS reports.
- Always maintain appropriate adult/child boundaries.
- Review for accuracy and completion of youth progress notes in AWARDS entered by DSP's.
- Manage BHP staff to ensure all functions of the shifts and schedule are complete.
- Attend all meetings and trainings as directed by the Program Manager.
- Transport youth to appointments/meetings as directed by the service plan or Program Manager.
- Serve as a positive role model for youth by exhibiting skills taught in the program and adhering to all Good Will-Hinckley policies and guidelines.

- Be responsible for writing/completing/submitting any and all youth documentation required by the Master Service Plan, program needs, or as directed by the Program Manager.
- Complete staff development and supervision documentation as required by Program Director for all staff in your supervision purview in a timely manner (Performance evaluations, counseling/Disciplinary write ups) and deliver to Human Resources.
- Work with GSLC Program Manager during school to communicate Roundel youth appointments.
- Work with GSLC Program Manager and Evening shift Team Lead to report any youth issues during the day.

Good Will - Hinckley was established over 130 years ago and provides therapeutic residential treatment and dynamic educational services to children with behavioral challenges. Their program uses a trauma-informed approach to youth-centered individual and family counseling, case management, academic programming and life skills activities to address behavioral health challenges. Good Will – Hinckley provides the opportunity to make a difference in the lives of youth.

Interested applicants please submit a cover letter, updated resume, and a completed application using the "GWH Employment Application" which can be downloaded from our website at. Mail to Human Resources, PO Box 159, Hinckley, ME 04944.

Please reference “Team Lead Shared” in the subject line or cover letter in your correspondence.

*We are an equal opportunity employer.*