



GOOD WILL-HINCKLEY
Educating Youth. Changing Lives.

Team Leader

\$2,000 Sign-On Bonus

Good Will – Hinckley has an opening for a Team Leader for our new Roundel Residential Program. Under the direct supervision of the Roundel Residential Program Manager, the Team Leader is primarily responsible for the health, safety, and welfare of the youth. The Team Leader provides daily, direct care in the ongoing implementation of the Master Service Plan and personal supervision of youth in the program. This leadership position also provides oversight of all shift staff in the direct care as well as the implementation of the treatment plan and personal supervision of residents on their shift. This position comes with a **\$2,000 sign-on bonus**.

Weekend First Shift (Saturdays & Sundays 7:00am–9:00pm and Mondays 2:00pm–12:00am)

Duties and Responsibilities:

- Train/teach social and independent living skills and manage behavior through the behavior systems put in place by GWH.
- Monitor youth progress on goals as outlined in the Master Service Plan.
- Provide direct supervision of youth and/or maintain constant awareness of youth whereabouts.
- Observe and/or monitor youth to ensure their health and safety.
- Teach, train, and monitor social, independent living and life skills development.
- Assist youth in all aspects of adjusting to the facility and the community.
- Teach youth a social skills curriculum focusing on behavioral choices designed to stabilize antisocial conduct: following instructions, accepting feedback, accepting authority, anger management, controlling emotions, rational problem solving, etc.
- Teach youth a basic life skills curriculum: personal hygiene, nutrition and food preparation, room care, etc.
- Teach youth leisure time management by providing opportunities for wholesome recreational and avocational expression.
- Provide a loving and caring environment conducive to wholesome child development.
- Actively participate in the supervision and skills development process of Direct Support Professionals (DSPs) as directed by the Program Manager.
- Be responsible for appropriate staff coverage on your shift.
- Complete/collect any incident reports by the end of shift or by 9:00 a.m. the next working day.
- Always maintain appropriate adult/child boundaries.
- Attend all meetings and trainings as directed by Program Manager.
- Transport youth to appointments/meetings as directed by the service plan or Program Manager.

- Serve as a positive role model for youth by exhibiting skills taught in the program and adhering to all Good Will-Hinckley policies and guidelines.
- Be responsible for writing/completing/submitting any and all youth documentation required by the Master Service Plan, program needs, or as directed by the Program Manager.
- Complete staff development and supervision documentation as required by Program Manager for all staff in your supervision purview (Performance evaluations).
- Reports all incidents of work-related accident/illness within 24 hours; maintain a safe work environment; ensure that a safe environment is maintained in the workplace by adhering to all safety rules and requirements (Safety Policies) and report any safety hazards to immediate Program Manager.
- Demonstrates awareness and sensitivity to the cultural and socioeconomic characteristics of the service population
- Such other duties as may be reasonably assigned.

Minimum Qualifications:

- Qualified applicants must be at least 18 years old and have a clean background check with the Maine State Police, Department of Motor Vehicles and DHHS Child and Family Services.
- High School Diploma or HiSet required.
- One year of childcare experience in a residential treatment facility for adolescents.
- Working cell phone, internet access, an email account and general computer skills/knowledge.
- Reliable transportation that is insured in the state of Maine.
- Satisfactory reference, background and health checks. Must have a current and valid Maine driver's license and proof of insurance.

Preferred Qualifications:

- College course work in general or special education, psychology, sociology or a related human services field.
- BHP Certificate or able to obtain BHP Certification.
- Experience working with individuals with significant social, emotional and behavioral problems.
- CPR/First Aid and Medication Administration Level 1 certified.

Benefits include health, dental, long-term disability, and life insurance, Maine State Retirement, and 401K; Earned Paid Off and recognized holidays.

Interested applicants please download the "GWH Employment Application" located on our employment page at <https://www.gwh.org/employment-opportunities> and submit a complete application, cover letter, resume and 3 letters of recommendation to:

HR@gwh.org
or fax to 207-238-4020
or mail to Human Resources, PO Box 159, Hinckley, ME 04944.

Please reference “Team Leader” in the subject line or cover letter in your correspondence.

We are an equal opportunity employer