



## Maintenance Staff - Grounds

### **Job Summary:**

Maintenance staff members are responsible for the care and upkeep of all facilities, equipment, and grounds including construction, renovation, preventive maintenance, and repair. The focus for this position is lawncare, plowing and equipment maintenance.

### **Duties and Responsibilities:**

- ❑ Maintain grounds (mowing and plowing).
- ❑ Perform general maintenance on buildings, equipment, and facilities.
- ❑ Perform preventive maintenance and basic repairs on mowers, plows, electrical, plumbing, and heating systems as qualified.
- ❑ Assist in construction and renovation projects as directed including carpentry.
- ❑ Operate power tools and equipment necessary to fulfill responsibilities.
- ❑ Perform general labor and custodial work as directed.
- ❑ Ensure that a safe environment is maintained in the workplace by adhering to all safety rules and requirements.
- ❑ Report any safety hazards to immediate supervisor.
- ❑ Demonstrates awareness and sensitivity to the cultural and socioeconomic characteristics of the service population
- ❑ Other duties which may be reasonably assigned by the foreman or maintenance supervisor.

### **Qualifications:**

Basic carpentry, plumbing/heating and electrical maintenance skills; ability to work as part of a team; satisfactory reference, background and health checks. Must have a valid Maine driver's license.

### **Physical Requirements**

Must be able to lift and carry 50lbs.

### **Salary/Benefits:**

Annual salary and benefit package as determined by the Board of Directors.

### **Other Relevant Information:**

Task assignments will be made with consideration given to individual skills.

\$100,000/\$300,000 automobile liability insurance coverage if transporting Good Will-Hinckley youth.