



## Skills and Qualifications

Summarize special skills and qualifications acquired from employment that may qualify you for work with our organization

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## Educational Background

Name and Location	Years Completed	Did you Graduate?		Course of Study
High School				
College		Major	Degree	
Other				

## References

Name	Telephone	Years Known

I hereby certify that the facts set forth in the above employment application and other materials submitted for inclusion (resume, cover letter, etc.) are true and complete to the best of my knowledge and authorize Good Will-Hinckley to verify their accuracy and to obtain reference information from my previous employers, educators or volunteer contacts on my work performance. I hereby release Good Will-Hinckley from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Good Will-Hinckley. However, I further understand that neither the policies, rules, regulations of employment, or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or Good Will-Hinckley may terminate my employment at any time with or without notice or cause.

I understand that Good Will-Hinckley is an Equal Opportunity Employer and does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_